

Public Document Pack



Meeting: EAP Education, Skills and Employment

Date: Thursday 4th August, 2022

Time: 5.00 pm

Venue: Remote meeting, via Zoom

The meeting will be available for the public to view live at the Democratic Services North Northants YouTube channel:

<https://www.youtube.com/c/DemocraticServicesNorthNorthantsCouncil>

To members of the EAP Education, Skills and Employment

Councillor Scott Edwards (Chair), Councillor Wendy Brackenbury, Councillor Leanne Buckingham, Councillor Philip Irwin, Councillor Ian Jelley, Councillor Dorothy Maxwell and Councillor Lee Wilkes

Members of the Panel are invited to attend the above meeting to consider the items of business listed on the agenda.

Agenda			
Item	Subject	Presenting Officer	Page no.
01	Apologies for absence		
02	Minutes of the meeting held on 30 June 2022		5 - 8
03	Declarations of Interest		
04	Recommissioning of the Holiday Activities and Food Programme	Rory Seymour - Commissioning Manager	9 - 16
05	Forward Plan of Executive Items	Ben Smith - Democratic and Electoral Services Manager	17 - 26
06	Forward List of Items for Education, Skills and Employment EAP	Ben Smith - Democratic and Electoral Services Manager	27 - 32
07	Close of Meeting		

Adele Wylie, Monitoring Officer
North Northamptonshire Council



Proper Officer
29 July 2022

This agenda has been published by Democratic Services.

Committee Administrator: Ben Smith

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✉ ben.smith@northnorthants.gov.uk

Public Participation

Executive Advisory Panels are not subject to the full Local Government Act 1972 (as amended). Public meeting requirements do not apply for these meetings. If you wish to attend the meeting, please contact the named Democratic Services Officer or email democraticservices@northnorthants.gov.uk

Members' Declarations of Interest

Members are reminded of their duty to ensure they abide by the approved Member Code of Conduct whilst undertaking their role as a Councillor. Where a matter arises at a meeting which **relates to** a Disclosable Pecuniary Interest, you must declare the interest, not participate in any discussion or vote on the matter and must not remain in the room unless granted a dispensation.

Where a matter arises at a meeting which **relates to** other Registerable Interests, you must declare the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but must not take part in any vote on the matter unless you have been granted a dispensation.

Where a matter arises at a meeting which **relates to** your own financial interest (and is not a Disclosable Pecuniary Interest) or **relates to** a financial interest of a relative, friend or close associate, you must disclose the interest and not vote on the matter unless granted a dispensation. You may speak on the matter only if members of the public are also allowed to speak at the meeting.

Members are reminded that they should continue to adhere to the Council's approved rules and protocols during the conduct of meetings. These are contained in the Council's approved Constitution.

If Members have any queries as to whether a Declaration of Interest should be made please contact the Monitoring Officer at – monitoringofficer@northnorthants.gov.uk

Press & Media Enquiries

Any press or media enquiries should be directed through the Council's Communications Team to NNU-Comms-Team@northnorthants.gov.uk

Public Enquiries

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Minutes of a meeting of the EAP Education, Skills and Employment
held as a remote meeting, via Zoom, on Thursday 30th June, 2022

Present:-

Members

Councillor Scott Edwards (Chair)
Councillor Wendy Brackenbury
Councillor Leanne Buckingham

Councillor Philip Irwin
Councillor Dorothy Maxwell

Officers

Tony Challinor
Jenny Daniels
Jo Hutchinson
Kirsty Reed
Ben Smith

Assistant Director, Commissioning & Partnerships
Democracy Officer (minutes)
Head of School Effectiveness
Family Hubs Co-Ordinator
Democratic and Electoral Services Manager

88 Apologies for absence

Apologies were received from Councillors Ian Jelley and Lee Wilkes.

89 Minutes of the meeting held on 4 May 2022

RESOLVED that:

The minutes of the meeting held on 4 May 2022 be approved as correct record and signed by the Chair.

90 Declarations of Interest

The Chair invited those members who wished to do so to declare any interests in respect of items on the agenda.

No interests were declared.

91 Update on the Amalgamation of Tennyson Road Infant School and Alfred Street Junior School, Rushden

At the Chairman's invitation the Head of School Effectiveness presented a report which gave an update on the amalgamation of Tennyson Road Infant School and Alfred Street Junior School. This was listed as item 4 on the agenda.

It was noted that the report provided a summary of the initial consultation outcomes undertaken between 1st March 2022 and 29th April 2022. The comments and concerns raised through this process had been taken into account in developing the

recommendations set out in the report, that would be presented shortly to the Executive.

The initial consultation had received 167 responses, predominantly made up of local residents, parents/carers/guardians, and school staff. Members noted that nearly 75% of respondents either strongly agreed or tended to agree with the schools amalgamating.

In answer to queries on the report the following was confirmed:

- i) Decisions on which DFE number to keep could only be made after the Executive had made a decision on whether to proceed further.
- ii) In noting that the decision by the Executive would be made close to the beginning of the new school year, the Head of School Effectiveness would ensure future implications were appropriately evaluated for the schools.
- iii) All HR processes would be followed to ensure the Headteachers received the appropriate advice they required.

Having considered the consultation outcomes and the feedback provided by the Head of School Effectiveness, members of the Panel were supportive of moving to the next stages of the process of amalgamating the schools.

RESOLVED that:

- a) The Executive be informed that the Executive Advisory Panel supports approval of the publication of a Statutory Notice proposing the amalgamation of Tennyson Road Infant School and Alfred Street Junior School in accordance with the provisions of Part 2 of the Education and Inspections Act 2006;
- b) The Executive Advisory Panel receive a further report following the formal consultation in respect of further recommendations regarding the amalgamation of the Schools.

92 Family Hubs and Start for Life Update

At the Chairman's invitation the Family Hubs Co-ordinator provided a presentation providing an update on Family Hubs and Start for Life measures to ensure that families had the access to services and the support that they needed.

Arising from the presentation and discussion the following points were noted:

- i) There were six key Start for Life action areas: A seamless support for families, a welcoming hub for families, Information available when needed, an empowered Start for Life workforce, continually improve the service and a leadership for change;
- ii) Effective data sharing was vital for the work to continue and improve;
- iii) Prevention and early help were linked to the Integrated Care Systems. It was about enabling people to live active lives and a personalised approach with

- partners to provide a team around a family. Many children accessed services, but not all children's needs were yet identified;
- iv) An Early Childhood Services and Extended Early Help Maturity Matrix had been completed with the aim of developing an action plan based on this;
 - v) Future work would be informed by various national frameworks and policy documents including the Early Childhood Services Report which was concerned with how communities supported each other and how the partnership supported them;
 - vi) A review of commissioning and partnership arrangements would be considered to ensure there was no duplication of anything that had already happened. Engagement with partners had begun and a new Board had been set up with regard to the Early Help Strategy. Some of the pathways would be implemented from January 2023 with a view to what it meant for children and families. These would be considered for the long term to ensure they were sustainable;
 - vii) A seamless thread was the aim to ensure all was linked and it was an uncomplicated system to access, with outcomes and outcome measures designed to be able to see how provision impacted on parents and partners;
 - viii) The system would be linked to ensure it was offered to families locally and the work reviewed after 6-12 months to see how it was going;

In answer to queries on the update the following was confirmed:

- The hubs would be situated where they were needed. It was vital to map services to ensure they were fair and equitable and placed in the correct place;
- The provision was for those aged 0-19years. If individuals had a special educational need however, it was increased to 25 years.

RESOLVED that:

The presentation be noted and the work of Family Hubs be supported.

93 Forward Plan of Executive Items

RESOLVED that:

The latest Executive Forward Plan be noted.

94 Forward List of Items for Education, Skills and Employment EAP

RESOLVED that:

The following briefings be added to the forward list of items for the Panel:-

- i) School Exclusion Policies and Exclusions;
- ii) Children's Mental Health following the Covid pandemic;
- iii) Foster Care.

95 Close of Meeting

There being no urgent or exempt items, the Chair thanked members and officers for their attendance, and closed the meeting.

Chair

Date

The meeting closed at 6.03 pm

EAP – Education, Skills and Employment 4th August 2022

Report Title	Recommissioning of the Holiday Activities and Food Programme
Report Author	AnnMarie Dodds, Executive Director of Children’s Services, annmarie.dodds@northnorthants.gov.uk Rory Seymour, Commissioning Manager, rory.seymour@northnorthants.gov.uk
Lead Member	Cllr Scott Edwards – Executive Member for Children, Families, Education & Skills

Are there public sector equality duty implications?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information (whether in appendices or not)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

1. Purpose of Report

- 1.1. To inform the Executive Advisory Panel of the proposed procurement of a supplier to coordinate the delivery of the Holiday Activities and Food Programme in North Northamptonshire in partnership with the Council from March 2023 that will be discussed at the meeting of the Executive on 25th August 2022.

2. Executive Summary

- 2.1. In order to support low-income families with children, the Department for Education has provided all upper tier local authorities with funding to deliver a Holiday Activities and Food Programme in their area. This programme should provide children who are eligible for Free School Meals with free activities, including a meal, during the Easter, Summer and Christmas School Holidays.
- 2.2. Since the programme launched in April 2021, North Northamptonshire has, jointly with West Northamptonshire, commissioned an external provider to deliver the service. This contract is due to end in February 2023, with no option to extend beyond this date.
- 2.3. An options appraisal has been conducted which recommended that North Northamptonshire Council continue to commission a provider to coordinate the

programme but that the new specification should more clearly define the respective roles of the council and the provider.

- 2.4. It also recommended conducting two procurement exercise one across North and one for West Northamptonshire.
- 2.5. If approval from Executive is granted, officers will undertake a robust procurement process to find a provider to deliver the service and will consult with the Executive member for Children, Families, Education & Skills to award the contract.

3 Recommendations

- 3.1 The Executive Advisory Panel is asked to note and provide any comments on the proposals to be submitted to the Executive, requesting:
 - a) That the delivery of the Holiday Activities and Food Programme to date and its benefits to children, young people and families in North Northamptonshire be noted;
 - b) Approval of the procurement of a supplier to coordinate the delivery of the Holiday Activities and Food Programme in North Northamptonshire in partnership with the Council from March 2023 in line with the Contract Procedure Rules.
 - c) Delegated authority to the Executive Member for Children, Families, Education & Skills in consultation with the Executive Director of Children's Services (DCS) to take any further decisions and actions required to conclude this procurement and award the contract.
- 3.2 Reasons for Proposals:
 - Delivering the Holiday Activities and Food Programme makes best use of resources from central government
 - The programme will deliver benefits to vulnerable children, young people, and their families
 - Commissioning a provider to coordinate the programme alongside the council will allow the Council to benefit from the expertise and experience of the successful provider in delivering similar programmes and working with Community and Voluntary Sector organisations that deliver holiday activity programmes whilst also retaining an element of input and control of the programme

4 Report background

National Context

- 4.1. The Holiday Activities and Food (HAF) Programme is a programme funded by the Department for Education (DfE). This funding is for the 152 upper tier local

authorities to coordinate and provide free holiday provision including healthy food and enriching activities.

- 4.2. Following successful pilots between 2018 and 2020, the programme was rolled out to all upper tier local authorities including North Northamptonshire in 2021. Research has shown that the school holidays can be pressure points for some families. For some children this can lead to a holiday experience gap, with children from low-income households being:
 - less likely to access organised out-of-school activities
 - more likely to experience ‘unhealthy holidays’ in terms of nutrition and physical health
 - more likely to experience social isolation
- 4.3. The HAF programme is a response to this issue, with evidence showing that free holiday clubs can have a positive impact on children and young people.
- 4.4. The holiday provision is for school aged children from reception to year 11 (inclusive) who receive benefits-related free school meals. Local authorities have discretion to use up to 15% of their funding to provide free or subsidised holiday club places for children who are not in receipt of benefits-related free school meals but who the local authority believe could benefit from HAF provision.
- 4.5. In October 2021, The Department for Education has confirmed a further investment of over £200 million per year over the following 3 financial years for the holiday activities and food programme. This means there will be funding available to North Northamptonshire Council until the end of the 2024-25 financial year.

Local delivery to date

- 4.6. Responsibility for the programme initially sat with Public Health Northamptonshire. Due to the very short turnaround between the Department for Education announcing the programme and the commencement of delivery, Public Health Northamptonshire directly awarded a contract to SSG Solutions for the Easter 2021 programme.
- 4.7. For the Summer Programme onwards, a full procurement was undertaken with Northamptonshire Sport the successful bidder. The contract was for the remainder of the 2021-22 financial year with an option to extend for an additional year, in February 2022 this option was taken and the current contract is due to expire on February 28 2023.
- 4.8. It was agreed responsibility for the service would transfer to Children’s Services from April 2022, to better connect the programme with other children’s services.
- 4.9. Due to the contract being let by Public Health when it was a shared service, the programme has been delivered on a Northamptonshire-wide basis with a single contract. However, since April 2022, data has been collected and submitted to DfE separately for NNC and WNC. The contract management for the service is led by the Commissioning and Partnerships Team in Children’s Services, which remains a shared service hosted by NNC.

- 4.10. Northamptonshire Sport coordinate the delivery of the programme but work with local delivery partners who provide the activities and meals for participating children. There has been positive feedback around the quality and variety of activities on offer, the positive impact on children who attend and the provision of a free meal to low-income families during the holidays. Areas to work on include the quality and nutrition of the food provided, engaging secondary aged children, and providing children and families with education around nutrition.
- 4.11. Data on the provision to date shows:
- There appears to be a trend towards more children attending provision as awareness of the scheme grows. 892 children attended the first Easter 2021 programme across Northamptonshire whilst 2435 (of which 1226 were in North Northamptonshire) attended the Easter 2022 programme.
 - Covid-19 has had an impact on attendance, especially during the Easter 2021 and Christmas 2021-22 holidays
 - Primary school-aged children are significantly more likely to attend than secondary aged children
 - Most children who have attended are eligible for Free School Meals, this has been between 93-98% each holiday which is above the DfE minimum of 85%
 - Around 15% of children who have attended each holiday have Special Educational Needs and/or Disabilities (SEND)
- 4.12. In order to evaluate their delivery of the programme, Northamptonshire Sport commissioned the University of Northampton to undertake an evaluation of the programme. [The report is publicly available](#) and lessons from this report have been considered in the recommissioning project and options appraisal.

5 Issues and choices

- 5.1. Officers have reviewed the existing contractual arrangements in conjunction with colleagues from both the Legal and Procurement teams. This has confirmed there are no options to flex or extend the existing contract and therefore a new arrangement must be adopted in advance of 28th February 2023.
- 5.2. An options appraisal has been undertaken in two parts. The first part of the options appraisal considered the delivery model for the service into the future and whether NNC should deliver the service themselves or commission a third party to deliver the service. The second part of the options appraisal considered whether the service should be jointly commissioned with West Northamptonshire Council.
- 5.3. The option not to deliver the service was rejected. Not delivering the service would mean not taking advantage of funding available to the council and not delivering services to children from low-income families who would benefit from the programme.
- 5.4. The review of the service indicated that the council should commission an organisation to work with NNC to coordinate the programme. This would mean the council takes advantage of the skills and experience of an organisation who have worked with local community groups who deliver similar services.

- 5.5. However, the council will retain an element of control over the coordination of the programme and would work alongside the provider. This ensures NNC is meeting the terms of the grant from the Department for Education and allows the council to direct the provider to consider the Council’s priorities when coordinating the programme.
- 5.6. The review found that the Council should undertake separate procurement exercise one for the West and one for the North. Consideration was given jointly commissioning the service; this was rejected because of a wish to see services that meets the needs of each local area and that the different governance processes at each council may delay the procurement being delivered to timescales.
- 5.7. There will be separate service specifications for North and West Northamptonshire Council. Learning from the previous contract, the NNC specification will better define the respective responsibilities of the provider and the council and will create a mechanism to manage performance.
- 5.8. It is recommended that the contract is awarded for a period of 2 years. This reflects the fact that the Department for Education has committed to funding the programme for the next two financial years.

6 Proposals and Next Steps

- 6.1. Following discussion at the Executive Advisory Panel, the proposal will be discussed at Executive. Following approval, the procurement will be delivered as per the key timelines below. These dates are approximate and will be subject to slight revision as the procurement evolves.

Tender published	15 th September 2022
Evaluation	26 th October 2022
Contract award	1 st December 2022
New contract start date	1 st March 2023

7. Implications (including financial implications)

7.1. Resources, Financial and Transformation

- 7.1.1. This service is entirely funded by the Department for Education grant for the Holiday Activities and Food Programme. The Department for Education has confirmed that this programme will be funded until the end of the 2024/25 financial year. The exact funding available for the 2023/24 and 2024/25 financial year has not been confirmed; for 2022/23 North Northamptonshire Council received £1,066,490.00 and it is assumed a similar amount will be available for the next two financial years.
- 7.1.2. As per the terms of the grant, 10% of the funding can be spent administration costs for the local coordination of the Programme. The remainder must be spent on the provision of free holiday club places for eligible children. In the current contract, 98% of the funding available for administration has been given to Northamptonshire Sport with the remaining 2% being retained by NNC. The

commissioning review has found that the 2% does not accurately reflect the amount of time spent managing the contract and proposes NNC keeps 10% of the funding available for administration. This is summarised in the table below using 2022-23 funding as an indicative amount:

North Northamptonshire Budget breakdown	2022-23 funding
Maximum available provider management and administration fee (90% of management and administration fee)	£95,984.10
Funding kept by NNC for contract management and programme management (10% of management and administration fee)	£10,664.90
Total management and administration (10% of overall funding available)	£106,649.00
Funding available for service delivery and commissioning of delivery partners	£959,841.00
Total DfE funding	£1,066,490.00

7.2. Legal and Governance

- 7.2.1. There is no option to extend the current contract within the existing Terms and Conditions.
- 7.2.2. The procurement will follow a compliant procurement process, under the Light Touch Regime as set out in Schedule 3 of the Public Contract Regulations 2015, and the Council's Contract Procedure Rules and Constitution.
- 7.2.3. In procuring the supplier, NNC will ensure that all money is spent in line with the grant agreement with the Department for Education.
- 7.2.4. The Legal team have been engaged throughout the procurement to ensure a full and appropriate contract is prepared to meet the requirement.

7.3. Relevant Policies and Plans

- 7.3.1. The proposed service supports North Northamptonshire's Corporate Vision of being: "A place where everyone has the best opportunities and quality of life". In addition, one of North Northamptonshire Council's Key Commitments is to ensure individuals have "Better Brighter Futures" and that as an organisation we "support children in low-income families and reduce the impact of deprivation and inequalities that adversely affect school readiness or performance. For example, the Holiday Activities and Food programme (HAF)."

7.4. Risk

- 7.4.1. There is a risk to the timely commencement of the procurement and start of the service if delegated authority is not authorised, to enable further decisions and/or actions, without the need to return to the Executive. If procurement is delayed, there is a risk that there is insufficient mobilisation time for the provider to set up the arrangements for the service.

7.4.2. This service is entirely funded by the grant provided by the Department for Education. Whilst funding has been earmarked for the next two financial years, there is a risk that due to a change in government policy future funding for the programme is withdrawn. Should this occur, the Council would either have to cease running the programme or fund the service from other sources. To mitigate this risk, it will be written into the contract that the contract can be terminated if funding for the programme is cease by central government.

7.5. Consultation

7.5.1. No consultation was required or undertaken in respect of this proposal.

7.6. Consideration by Executive Advisory Panel

7.6.1. Any comments from the Executive Advisory Panel meeting scheduled for Thursday 4th August will be provided to the Executive for its consideration.

7.7. Consideration by Scrutiny

7.7.1. The procurement process and/or any part of the requirement may be selected for consideration by Scrutiny.

7.8. Equality Implications

7.8.1. An Equality Screening Assessment has been undertaken in line with the Equality Act (2010) and identified that a full Equality Impact Assessment is not required as this procurement will not adversely impact individuals with protected characteristics. It has been identified that in several areas, the proposed approach will have a positive impact on people with certain protected characteristics. Where actions have been identified as part of the Equality Screening Assessment, these will be incorporated into the contract and procurement exercise.

7.9. Climate Impact

7.9.1. There is no climate impact arising from the proposal.

7.10. Community Impact

7.10.1. There is no distinct community impact arising from this proposal.

7.11. Crime and Disorder Impact

7.11.1. The service may support the Council to prevent crime and disorder in the area by providing children and young people with activities during the school holidays.

8. Background Papers

8.1. [Holiday activities and food programme 2022 DfE Guidance](#)

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1ST AUGUST 2022 TO 30TH NOVEMBER 2022

Published by: Democratic Services

Leader of North Northamptonshire Council: Councillor Jason Smithers

INTRODUCTION

This is the North Northamptonshire Council's Forward Plan. It is published pursuant to The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. Its purpose is to provide the required 28 days notice of the Council's intention to take 'key decisions' and to hold meetings or parts of meetings in private. It gives advance notice of all the "key decisions" and "exempt decisions" which the Executive or another body or officer so authorised are likely to take over a four month period. The Plan is updated on a rolling monthly basis.

The Members of the Executive are:	
Councillor Jason Smithers	Leader of North Northamptonshire Council
Councillor Helen Howell	Deputy Leader of North Northamptonshire Council Sport, Leisure, Culture and Tourism
Councillor Helen Harrison	Adults, Health and Wellbeing
Councillor Scott Edwards	Children, Families, Education and Skills
Councillor Harriet Pentland	Climate and Green Environment
Councillor Lloyd Bunday	Finance and Transformation
Councillor David Brackenbury	Growth and Regeneration
Councillor Graham Lawman	Highways, Travel and Assets
Councillor Matt Binley	Housing, Communities and Levelling-Up
Councillor David Howes	Rural Communities and Localism

The concept of a "key decision" is intended to capture the most important or significant decisions. "Key decisions" will normally be made at meetings open to the press and public. The press and public will only be excluded from such meetings as and when the Council's Monitoring Officer considers that this is necessary in order to avoid the public disclosure of confidential or exempt information.

The authority has decided that a Key Decision is one which is likely:-

- (a) to result in the authority incurring expenditure of which is, or the making of savings which are, significant; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more electoral wards in the area of the authority."

The Council has decided that significant expenditure or savings are those amounting to above £500,000.

In determining the meaning of "*significant*" for these purposes North Northamptonshire Council will also have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000.

At times it may be necessary for the North Northamptonshire Council to give consideration to items where the public may be excluded from the meeting. Members of the public are excluded from meetings whenever it is likely that, in the view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. This includes exclusion from access to any pertinent documents. Details of the exemption categories can be found in the 'Access to Information Procedure Rules' section in the Council's [Constitution](#). This plan provides advance notice of any items which may be held in private.

Paragraph 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 provides for members of the public to make representations to the Council on why an exempt item should be considered in public, rather than in private. Persons wishing to make such representations and/or obtain further details in respect of any issues referred to in the Plan should contact the undermentioned officer.

The Monitoring Officer may also include in the Forward Plan references to such other decisions, which are to be taken by the Council or any of its Committees or Sub-Committee or officers as they consider appropriate. These will be those decisions that are considered to be significant or sufficiently important and/or sensitive so that it is reasonable for a member of the public to expect it to be recorded and published.

All general questions or queries about the contents of this Forward Plan or about the arrangements for taking key decisions should be raised with David Pope, Democratic Services.

Please email: democraticservices@northnorthants.gov.uk

August 2022

Subject of the Decision:	Decision Maker	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author	Support documents (if any)
Capital Programme Update	Executive	Yes	No		25 Aug 2022	Executive Director of Finance	
Budget Forecast Update	Executive	Yes	No		25 Aug 2022	Executive Director of Finance	
Capital Monitoring Report	Executive	Yes	No		25 Aug 2022	Executive Director of Finance	
Pollinator Strategy	Executive	Yes	No		25 Aug 2022	Executive Director – Place & Economy	
Tree Strategy and Policy	Executive	Yes	No		25 Aug 2022	Executive Director – Place & Economy	

Oakley Vale, Phase 8 and 9 Land Sale	Executive	Yes	No		25 Aug 2022	Executive Director – Place & Economy	
Outcome of Initial Consultation for the Proposed Amalgamation of Alfred Street Junior School and Tennyson Road Infant School	Executive	Yes	No	Initial consultation has been undertaken with school staff, Parents / Carers, local residents, community groups linked to the school etc	25 Aug 2022	Director for Children's Services	
Recommissioning of the Holiday Activities and Food Programme	Executive	Yes	No		25 Aug 2022	Director for Children's Services	
Provision of fleet arrangements for Grounds Maintenance, Cleansing, Refuse & Recycling Collections for Wellingborough – Post April 2023	Executive	Yes	No		25 Aug 2022	Executive Director – Place & Economy	
High Street Heritage Action Zone Phase 3	Executive	Yes	No	Historic England continue to be a key partner and part of the Project Board	25 Aug 2022	Executive Director – Place & Economy	

Integrated Care Across Northamptonshire (iCAN) Case for Change	Executive	Yes	No		25 Aug 2022	Executive Director - Adults, Communities and Wellbeing	
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September 2022

Subject of the Decision:	Decision Maker	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author	Support documents (if any)
Capital Programme Update	Executive	Yes	No		15 Sep 2022	Executive Director of Finance	
Budget Forecast Update	Executive	Yes	No		15 Sep 2022	Executive Director of Finance	
Priors Hall Golf Course	Executive	Yes	No		15 Sep 2022	Executive Director - Adults, Communities and Wellbeing	
Parking Enforcement	Executive	Yes	No		15 Sep 2022	Executive Director – Place & Economy	
Knuston Hall	Executive	Yes	No		15 Sep 2022	Executive Director – Place & Economy	

Garden Waste: Future Service Provision	Executive	Yes	No		15 Sep 2022	Executive Director – Place & Economy	
Hackney Carriage Fares Tariff	Executive	Yes	No		15 Sep 2022	Executive Director – Place & Economy	
Waste 5 Year Plan	Executive	Yes	No		15 Sep 2022	Executive Director – Place & Economy	
Full Asylum Dispersal Model	Executive	Yes	No		15 Sep 2022	Executive Director - Adults, Communities and Wellbeing	
Raunds Library (Community Managed Library programme)	Executive	Yes	No		15 Sep 2022		

October 2022

Subject of the Decision:	Decision Maker	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author	Support documents (if any)
Capital Programme Update	Executive	Yes	No		13 Oct 2022	Executive Director of Finance	
Budget Forecast Update	Executive	Yes	No		13 Oct 2022	Executive Director of Finance	
Towns Fund Multi-use Building	Executive	Yes	No		13 Oct 2022	Executive Director – Place & Economy	

November 2022


Subject of the Decision:	Decision Maker	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author	Support documents (if any)
Capital Programme Update	Executive	Yes	No		10 Nov 2022	Executive Director of Finance	
Budget Forecast Update	Executive	Yes	No		10 Nov 2022	Executive Director of Finance	
Half Yearly Treasury Management	Executive	Yes	No		10 Nov 2022	Executive Director of Finance	


EAP Education, Skills and Employment – Forward list of Agenda Items


Chair: Councillor Scott Edwards

Committee Officer: Ben Smith


(Items that have been newly added/amended during the month of July are highlighted in red below)

Decision/Item	Summary of Report	Report Author	Department	 Exempt Item	4 Aug 2022	30 Aug 2022	3 Oct 2022	25 Oct 2022	22 Nov 2022	22 Dec 2022	2 Feb 2023	2 Mar 2023	3 April 2023	25 April 2023
Standing Items														
Forward Plan of Executive Items	External Forward Plan	Ben Smith	Legal and Governance		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Forward List of Items for Education, Skills and Employment EAP	Internal EAP Forward Plan of Items and Briefings	Ben Smith	Legal and Governance		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Update on SEND progress	To provide a four monthly progress update	Helen Redding	Children's Services						✓				✓	

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Individual Items														
Amalgamation of Alfred Street Junior School and Tennyson Road Infant School	To provide the views of the EAP as part of the formal consultation	Jo Hutchinson	Children's Services											
Update on Family Hubs	To provide a further update on progress following 4 May meeting of the EAP	Tony Challinor	Children's Services											
Update on the Educational Psychologist Service			Children's Services				✓							
Update on School Improvement	To include the results of schools' SATs results and any action taken as result of them		Children's Services				✓							

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Youth Justice Plan Update	To include more statistics surrounding children who were involved with the police and	?	Children's Services						✓					
Virtual School Head Annual Report	To provide the annual report	Neil Goddard	Children's Services						✓					

Items to be scheduled arising from member requests

Decision/Item	Summary of Report	Report Author	Department	 Exempt Item	4 Aug 2022	30 Aug 2022	3 Oct 2022	25 Oct 2022	22 Nov 2022	22 Dec 2022	2 Feb 2023	2 Mar 2023	3 April 2023	25 April 2023
PROSPECT – Presentation on Young Adults NEET	That a presentation be provided by PROSPECT detailing the work being undertaken by, and in conjunction with, the Council to support young adults not in education, employment or training.	?	Children's Services		?	?	?	?	?	?	?	?	?	?
Special Schools – Future Arrangements	Briefing Paper	Neil Goddard	Children's Services		?	?	?	?	?	?	?	?	?	?

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